

The regular monthly board meeting for the Township of Wright was held on Thursday, December 13, 2007 at 7:30 p.m. at the Wright-Waldron Municipal Building.

The Board Members in attendance were Connie Strong, Roger Zimmerman, Lois Hills, and William White. Fred Horwath was absent.

Board Member, William White called the meeting to order in the absence of the Supervisor, Fred Horwath,

The meeting was opened with reciting of the Pledge of Allegiance and with prayer offered by Board Member, Roger Zimmerman.

It was the consensus of the board for Board Member, William White to chair the meeting.

There were four citizens and guests present at the meeting including Bob Godfrey, Leroy Morr, Phil Rubley, and Richard Buck.

The motion was made by Board Member, Roger Zimmerman, and supported by Board Member, Connie Strong to approve the minutes of last month's meeting and the treasurer's report as printed. (*Treasurer's report follows.*) The motion carried.

BALANCE ON HAND – November 30, 2007		
<u>WRIGHT TOWNSHIP</u>		
Checking Account	\$	1,524.05
LIP Account	\$	170,232.91
Sewer Fund Savings	\$	866.86
<u>SEWER ENTERPRISE FUND</u>		
Flagstar - Construction Account	\$	21,288.29
Operating & Maintenance Checking Account	\$	19,708.63
Special Assessment Money Market Account	\$	199,020.52
<u>WRIGHT-WALDRON FIRE & AMBULANCE FUND</u>		
Checking Account	\$	208.09
LIP Account	\$	178,971.02
Statement Savings	\$	22,072.31

The meeting was opened for public comment. There was none offered.

Philip Rubley, CPA, gave a presentation of the annual financial audit report for fiscal year ending, March 31, 2007. He commented that the township has a "very good report" and "excellent accounting records". He also, gave a presentation of the Single Audit report for fiscal year ending, March 31, 2007. The single audit is required when you spend one-half million dollars or more in federal money in a year. He also commented that that the township has a "very good single audit report".

Bob Godfrey, Hillsdale County Road Commissioner, provided an update on the current Road Commission activities.

A letter was received from Stan Clingerman from the Hillsdale County Road Commission regarding the scheduling of the annual winter meetings with each township board to discuss road and bridge projects that were performed in 2007 and to plan for the 2008 construction season. They plan to hold the meetings on Jan 10th, Jan 15th, Jan 17th, Jan 22nd, and Jan 24th at times listed. Our first choice is Thursday, January 24th at 7:00 p.m. and our second choice is Thursday, January 24th at 8:00 p.m. The other nights are either Township Board meeting, Elections, or Ball games.

A packet of information was received from Steven Darmofal from Feller, Finch & Associates concerning Jack Anglin Civil Constructors, LTD – Contract A.

- Certificate of Substantial Completion – The date of substantial completion was May 1, 2007. This certificate was been signed by Steven Darmofal, Engineer from Feller, Finch & Associates, Inc. on 11/30/07; and by Contractor, Anglin Civil Constructors, Ltd on 12/3/07. It requires the Township Supervisor, Fred Horwath’s signature.
- Consent of Surety to Final Payment - “AIA Document G707 – 1994”
- Contract Change Order Number. 2 for Jack Anglin Civil Constructors, Ltd. – Contract A – Description of Changes: Decrease in Contract Price - \$8,328.18 for Liquidated Damages, and Increase in Contract Price - \$1,482.00 for Additional 12” D.I. Overflow Piping, and \$6,846.18 for Additional Rip Rap for Erosion Control. The total increase in contract price \$8,328.18. The net change in contract price is \$0.00. The Contract total including this and any previous change orders will be \$1,448,676.00. This Change Order No. 2, which balances the final quantities to match what was installed on the project, sets the final completion date, and should resolve any outstanding issues surrounding the final completion date and liquidated damages.
- Application for Payment Request Number 10 for Jack Anglin Civil Constructors, Ltd. – Contract A for final payment – For work accomplished through the date of November 26, 2007. The amount due is \$72,450.00.

The Certificate of Substantial Completion for Jack Anglin Civil Constructors, Ltd – Contract A was tabled due to the absence of the Supervisor, Fred Horwath.

The Contract Change Order Number 2 for Jack Anglin Civil Constructors, Ltd – Contract A was tabled.

The Application for Payment Request Number 10 for Jack Anglin Civil Constructors, Ltd. – Contract A for final payment – For work accomplished through the date of November 26, 2007, for the amount due of \$72,450.00 was tabled along with the “Consent of Surety to Final Payment”.

The motion was offered by Board Member, Connie Strong, and seconded by Board Member, Roger Zimmerman to adopt a resolution to approve for payment the following bills and invoices relating to the Lime Lake/Prattville Sewer Improvements project from the Construction Account of the Sewer Enterprise Fund contingent upon the approval of USDA Rural Development.

1. Jeff Gier (monthly operator salary)	\$	1,916.66
2. Consumers Energy (electrical)	\$	11.32
3. Sprint/Nextel Communications (cell phone)	\$	269.63
4. Philip R. Rubley, CPA (single audit)	\$	1,650.00
5. Spielman’s Hardware & Garden Center	\$	40.61
6. New Line Electric Co. LLC	\$	80.00
7. Bob’s Agri Service (electric door opener – building)	\$	298.00
8. Tri-County Light & Power, Inc	\$	1,369.96
9. Michigan Department of Environmental Quality (permit)	\$	400.00
10. Steve Gier Construction	\$	2,933.25
11. USA Blue Book	\$	221.68
12. Crane Pumps & Systems	\$	1,217.95
13. Crane Pumps & Systems	\$	336.17
14. Current Office Solutions	\$	985.91
15. Jeff Gier (Wal-Mart, TSC, Carter Lumber)	\$	576.48
16. Quality Piping	\$	5,668.00
17. Semmler Electric LLC	\$	4,450.00

Total	\$	22,425.62
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The roll call vote was William White – yes, Connie Strong – yes, Roger Zimmerman – yes, Lois Hills – yes, and Fred Horwath – absent. The resolution was declared adopted.

Semmler Electric LLC of 8942 Arkansaw Road, Allen MI 49227 performed the electrical work on the Sewer Utility Building. In their proposal they wanted \$5,000.00 down payment and \$3,450.00 upon completion. A down payment of \$4,000.00 was made on 11/21/2007 to Semmler Electric since that was the amount that originally had been approved and funds provided by Rural Development. An explanation had been given to them on the payment procedure. They assessed a 5% finance charge, a total of \$222.50, since the balance of the contract had not been paid upon completion.

The motion was offered by Board Member, Roger Zimmerman, and seconded by Board Member, Connie Strong, not to approve to pay the 5% finance charge of \$222.50 to Semmler Electric. The roll call vote was William White – yes, Connie Strong – yes, Roger Zimmerman – yes, Lois Hills – yes, and Fred Horwath – absent. The resolution was declared adopted.

Board Member, Roger Zimmerman, made the motion, supported by Board Member, Connie Strong to pay the bills as submitted for payment, a total of \$17,239.90 from the General Operating fund. (*A listing of the bills is available upon request.*) The motion carried.

Connie Strong informed the board the Bank of Lenawee has been sold and the Waldron Bank will be closing.

The Sewer Donations Savings Account, which has a balance at this time of \$866.86, has not had any activity and the bank considers it a dormant account. Connie inquired what we should do with this account.

The motion was offered by Board Member, Roger Zimmerman, and seconded by Board Member, Lois Hills to move the balance in the Sewer Donations Savings Account to the Operating and Maintenance account. The motion carried.

Board Member, Connie Strong, made the motion, supported by Board Member, Roger Zimmerman, to adjourn the meeting. The motion carried.

The meeting adjourned at 9:02 p.m.

Lois J. Hills
Wright Township Clerk