

The regular monthly board meeting for the Township of Wright was held on Thursday, February 8, 2007 at 7:30 p.m. at the Wright-Waldron Municipal Building.

The Supervisor, Fred Horwath called the meeting to order.

The meeting was opened with reciting of the Pledge of Allegiance and with prayer offered by Board Member, Lois Hills.

The Board Members in attendance were Connie Strong, Fred Horwath, Lois Hills, and William White. Roger Zimmerman was absent.

There were four citizens and guests present at the meeting including Rich Chudey, Skip Linden, Christie Cook, and Steve Darmofal.

Board Member, William White made the motion, supported by Board Member, Connie Strong to approve the minutes of last month's meeting and the treasurer's report as printed. (*Treasurer's report follows.*) The motion carried.

BALANCE ON HAND – January 31, 2007		
<u>WRIGHT TOWNSHIP</u>		
Checking Account	\$	247.631
LIP Account	\$	197,285.26
Sewer Fund Savings	\$	864.23
<u>SEWER ENTERPRISE FUND</u>		
Flagstar - Construction Account	\$	552.54
Operating & Maintenance Checking Account	\$	100.24
Special Assessment Money Market Account	\$	108,108.31
<u>WRIGHT-WALDRON FIRE & AMBULANCE FUND</u>		
Checking Account	\$	210.25
LIP Account	\$	142,624.69
Statement Savings	\$	19,739.42
Loan	\$	39,994.48

The meeting was opened for public comment. There was no public comment.

Steve Darmofal, Project Engineer from Feller, Finch & Associates, presented an update on the current status of the construction of the Lime Lake/Prattville Sewer Improvements project.

Rothenberger Company – Contract B has met substantial completion. It is routine at this phase to have a meeting with Rural Development, but after discussion with Todd MacLean, he did not see the need for one due to the ground being frozen and covered with snow. Pay Request Number 8 for Rothenberger was submitted. A balancing change order for Rothenberger to decrease the amount by approximately \$95,000 was submitted.

Board Member, William White made the motion, supported by Board Member, Connie Strong, to accept the Certification of Substantial Completion for Rothenberger Company, Inc. for the Wright Township - Lime Lake/Prattville Area Sanitary Sewer Improvements project Contract B, Contract Date: April 27, 2006. The date of substantial completion was January 16, 2007, which applies to all work under contract documents. Roll Call vote: Connie Strong – yes, Lois Hills – yes, William White – yes, Fred Horwath – yes, and Roger Zimmerman – absent.. The resolution was declared adopted.

Board Member, William White made the motion, supported by Board Member, Connie Strong, to approve Change Order Number Three (3) for Rothenberger Company, Inc. – Contract B. Description of Changes: Adjust the quantities what is projected to be installed on the project based on work completed at substantial completion. The substantial completion date extended to January 31, 2007. The change is to decrease the total amount \$95,325.40. The adjusted contract price is \$1,652,260.04. Roll Call vote: Connie Strong – yes, Lois Hills – yes, William

White – yes, Fred Horwath – yes, and Roger Zimmerman – absent.. The resolution was declared adopted.

The *Consent of Surety Company to Final Payment* from Rothenberger Company, Inc., PO Box 457, Concord, MI 49237 for the Wright Township - Lime Lake/Prattville Area Sanitary Sewer Improvements – Contract B was submitted.

Jack Anglin Civil Constructors, Ltd. - (Contract A) did not submit a pay request this month. They are currently testing Cell three. It is a thirty-day test which ends tomorrow 2/9. They have encountered some difficulty with Consumers Energy attempting to supply electrical service.

Jack Anglin Civil Constructors, Ltd. - (Contract A) submitted a letter requesting a time extension of 90 days. This request is due to delays that were encountered during the installation and removal process. During the installation process they encountered some engineering changes that slowed production as well as trouble trying to fill the lagoons to appropriate depth for testing purposes. Also, they have encountered some difficulty with Consumers Energy attempting to supply power for the flow meter.

Board Member, William White made the motion, supported by Board Member, Lois Hills to approve the time extension of 90 days requested by Jack Anglin Civil Constructors, Ltd. - (Contract A). Roll Call vote: Connie Strong – yes, Lois Hills – yes, William White – yes, Fred Horwath – yes, and Roger Zimmerman – absent.. The resolution was declared adopted.

Christie Cook is examining the Future Connection proposal for the Lime Lake/Prattville Area Sanitary Sewer Improvements project.

Christie reported that she has two sources of funding to assist eligible individuals needing financial assistance for connecting to the sewer system. Source 1) – A grant from Community Action Agency (CAA) for up to \$2,500.00 per household, and Source 2) – A grant from Rural Development (RD) for up to \$500.00. At this time twelve individuals have complete the survey for financial assistance for the sewer project.

Clerk, Lois Hills read the letter she received from Bill Higgins Jr. in relation to the lost crops due to damage by the Lime Lake/Prattville Area Sanitary Sewer Improvements Construction project and the errors he found in the statement. 1.) The square feet used per acre was 43580. Bill provided information that the correct amount is 43560 square feet per acre. 2.) The price per bushel is not \$5.75 a bushel, but it is \$5.82 per bushel. 3.) He stated the measurement of the damaged area was not 700 feet by 33 feet that the actual amount was 700 feet long and the width varied from 38 feet to 62 feet wide not including the area that was drowned out due a field tile broken due to excavation on the project, and the damage area was an even acre.

Board Member, Fred Horwath and Board Member, William White reported after Bill Higgins Jr. presentation of the stated crop damage to the Township Board they examined and measured the crop damage to his property. The actual crop damaged measured by the board members was 700 feet long by 20 feet wide or approximately one-third (1/3) acre. They allowed an ample and generous width of thirty-three (33) feet to cover the crop damage, approximately one-half (1/2) acre.

In the statement for Bill Higgins Jr. for crop damage by the Lime Lake/Prattville Area Sanitary Sewer Improvements Construction project it was the consensus of the board to correct the error made in the usage of the square feet figure of 43,580 per acre and use 43,560 square feet per acre; and to correct the amount paid per bushel to \$5.82 rather than \$5.75 per bushel. To honor Bill's claim of one (1) acre of crop damage we will require him to provide to the Wright Township Board written substantiation and a diagram of the damaged crop area.

A letter was received from Assessor, Ben Wheeler notifying us on the March 2007 Board of Review dates as follows:

Tuesday, March 6th at 8:00 a.m. - Delivery of 2007 Assessment Roll and Organizational Meeting.

Tuesday, March 13th from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.
 Wednesday, March 14th from 2:00 p.m. to 5:00 p.m. and 6:00 p.m. to 9:00 p.m.

A letter was received from Hillsdale County Equalization Director, Nick Wheeler to notify us that on Wednesday, February 21st there will be Board of Review class at the MSU Extension Office at 6:30 p.m.

A letter was received from Renee Batt, Executive Director of Domestic Harmony, thanking us for past support; and requesting we support them by contracting with Domestic Harmony through a Purchase of Service Contract at a level between \$250 and \$500 each year. Domestic Harmony provides services to victims of domestic violence and their children.

Board Member, William White made the motion, supported by Board Member, Connie Strong, to contract with Domestic Harmony through a Purchase of Service Contract for \$500.00 for the next fiscal year for services for victims of domestic violence for residents of the township. *(A copy of the contract is available upon request.)* The motion carried.

The annual joint meeting with the Township and the Road Commission was held on Thursday, January 25, 2007 at 7:00 p.m. at the Road Commission office. Bob Godfrey will be our Road Commissioner representative for 2007 and 2008. The Road Commission cost sharing policy was explained along with reviewing 2007 billing procedures. The 2006 road projects were reviewed and projects suggested for 2007 construction season were discussed. Several cost estimates prepared by the Hillsdale County Road Commission for work to be performed during the 2007 construction season were received and reviewed as follows.

- ❖ Gravel Road stabilization using mineral well brine or oil field brine to be spread full length on all gravel roads.
 - 23% Mineral Well Brine: Michigan Mineral Resources
 40 miles @ 2,000 gallons/mile twice, \$0.145 per gallon, \$580.00 per mile, Estimated cost - \$23,200.00, Estimated Township cost (75%) = \$17,400.00 or
 40 miles @ 2,000 gallons/mile once, \$0.145 per gallon, \$290.00 per mile, Estimated cost - \$11,600.00, Estimated Township cost (75%) = \$8,700.00.
 - 23% Mineral Well Brine: Michigan Chloride Sales
 40 miles @ 2,000 gallons/mile twice, \$0.16 per gallon, \$640.00 per mile, Estimated cost - \$25,600.00, Estimated Township cost (75%) = \$19,200.00 or
 40 miles @ 2,000 gallons/mile once, \$0.16 per gallon, \$320.00 per mile, Estimated cost - \$12,800.00, Estimated Township cost (75%) = \$9,600.00.
 - Oil Field Brine: JLM Tank Truck Service
 40 miles @ 2,500 gallons/mile twice, \$575.00 per mile, Estimated cost - \$23,000.00, Estimated Township cost (75%) = \$17,250.00 or
 40 miles @ 2,500 gallons/mile once, \$325.00 per mile, Estimated cost - \$13,000.00, Estimated Township cost (75%) = \$9,750.00
- ❖ Various Gravel Roads. The description of work to be performed is spot gravel patching at various locations throughout township.
 - 500 cyd processed gravel at \$10.00/cyd - Township share (50%) = \$2,500.00
 - 1000 cyd processed gravel at \$10.00/cyd - Township share (50%) = \$5,000.00

- ❖ Lickley Road, from Buckeye Road to Hartley Road, a length 1.01 miles. The description of work to be performed is paver patch, sealcoat, and add shoulder gravel. The Township's estimated cost share (50%) is \$12,200.00..
- ❖ Coman Road, from Lime Lake Road to Camden Road, a length of 2.50 miles. The description of the work to be performed is to sealcoat only. The Township's estimated cost share (50%) is \$21,700.00.
- ❖ Coman Road, from Camden Road to Lime Lake Road, a length of 2.50 miles. The description of work to be performed is to berm shoulders, spot ditching, resurface with 1 course of hot mix asphalt 20' wide at 2" thickness of 220#/syd., gravel shoulders, construction signing, and inspection. The Township's estimated cost share (50%) is \$105,600.00.
- ❖ Lime Lake Road, from Elm Road to Coman Road, a length of 1.01 miles. The description of the work to be performed is to paver patch, sealcoa, and add shoulder gravel.. The Township's estimated cost share (50%) is \$13,900.00.

Board Member, William White made the motion, supported by Board Member, Lois Hills, to approve and sign the contracts with the Hillsdale County Road Commission as follows. The motion carried with three votes in favor and one opposed.

- 1) - 1,000 cubic yards of processed gravel @ \$10.00 per cubic yard for spot gravel patching at various locations throughout the township. The total township cost (50%) is \$5,000.00. Also, we are interested in more gravel if available.
- 2) - For gravel road stabilization using oil field brine by JLM Tank Truck Service to be spread full length on all gravel roads - 40 miles @ 2,500 gallons/mile twice, \$575.00 per mile. The Township's estimated cost is (75%) is \$17,250.00.
- 3) - Lickley Road, from Buckeye Road to Hartley Road, a length of 1.01 miles. The description of work to be performed is paver patch, sealcoat, and add shoulder gravel. The Township's estimated cost share (50%) is \$12,200.00.
- 4) - Coman Road, from Lime Lake Road to Camden Road, a length 2.50 miles. The description of work to be performed is paver patch, sealcoat, and add shoulder gravel. The Township's estimated cost share (50%) is \$21,700.00.
- 5) - Lime Lake Road from Elm Road to Coman Road, a length of 1.01 miles. The description of work to be performed is paver patch, sealcoat, and add shoulder gravel. The Township's estimated cost share (50%) is \$13,900.00

Board Member, William White made the motion, supported by Board Member, Lois Hills, to approve for dust control this year to go with JLM Tank Truck Service's Proposal 1: 2,500 gallons per mile, 2 applications, \$575.00 per mile. The motion carried with three votes in favor and one opposed.

The Road Commission (HCRC) investigated the cost of flexible marker posts for the location of the exposed valves and manholes for the Prattville/Lime Lake sewer project. The markers would assist the road maintenance crews to locate objects that could potentially be damaged by snow plowing and roadside mowing operations. The markers would also help in locating the valves for the sewer maintenance operators. Delineators and Markers: 1.) Survivor / Delineator - \$23.80, 2.) Trail / Object Marker - \$20.85, Reflectomarker - \$11.65, and 4.) Snow Pole - \$7.00. The Survivor is what HCRC uses. The HCRC recommendation is the Reflectomarker. It has high reflective sheeting and is easy to install.

In addition to other regular business at the March 8th board meeting there will be a budget hearing for the new fiscal year, April 1, 2007 to March 31, 2008, covering the proposed expenditures and estimated revenues for the General Fund.

Clerk, Lois Hills submitted for review a Financial Report of the Township's Income and Expenses to date – Actual versus Budget for the General fund for the current fiscal year, April 1, 2006 to March 31, 2007.

A notice of payment due on March 1, 2007 was received from USDA Rural Development for Principal and Interest on Loan 92-03 and Loan 92-05 on Lime Lake/Prattville Sanitary Sewer Improvements project.

The motion was offered by Board Member, William White and seconded by Board Member, Lois Hills to adopt a resolution to approve for payment the following bills and invoices relating to the Lime Lake/Prattville Sewer project from the Construction Account of the Sewer Enterprise Fund contingent upon the approval of USDA Rural Development.

1) Feller, Finch & Associates – Engineering	\$ 1,680.00
2) Rothenberger Company, Inc. (Contract B)	\$ 52,472.80
3) Bill Higgins, Jr. (crop damage adjustment)	\$ 2.18

Total Sewer Fund	\$ 54,154.98
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Roll Call vote: Connie Strong – yes, Lois Hills – yes, William White – yes, and Fred Horwath – yes, Roger Zimmerman – absent. The resolution was declared adopted.

Treasurer, Connie Strong, presented information to change 517-286-6320 from a residential account listed as Robert and Connie Strong to a business account for Wright Township. The line charge would change from \$18.72 to \$21.06. The FCC & E911 charges will not change for a single business line. If you upgrade the voice mail to "Group Voice Mail" the charge is \$4.95 per mail box. There is a one time service charge of \$20.00 to upgrade the account.

Board Member, Fred Horwath made the motion, supported by Board Member, William White to go ahead with changing 517-286-6320 from a residential account listed as Robert and Connie Strong to a business account for Wright Township and with two voice mail boxes - one for the Treasurer and one for the Supervisor. The motion carried.

Treasurer, Connie Strong relayed information from the County Treasurer that if the township is not going to collect the extra 3% collection fee on property taxes between February 15th and February 28th that we need to take appropriate action.

Board Member, William White made the motion, supported by Board Member, Connie Strong, not to collect the extra 3% collection fee on property taxes between February 15th and February 28th.. The motion carried.

Board Member, William White made the motion, supported by Board Member, Lois Hills to pay the bills submitted for payment, a total of \$5,796.45 from the General Fund. (*A listing of the bills is available upon request.*) The motion carried.

Board Member, Connie Strong made the motion, supported by Board Member, Lois Hills to adjourn the meeting. The motion carried.

The meeting adjourned at 9:38 p.m.

Lois J. Hills
Wright Township Clerk