

HILLSDALE COUNTY PLANNING COMMISSION
Minutes

The **Hillsdale County Planning Commission** convened in the Intermediate School District Conference Room, 310 W. Bacon Street, Hillsdale, Michigan, on Monday, September 21, 2009.

Members present: Ned Bever, Deb Sikorski, Fred Fowler, Charlene Page, Julie Kanouse, Sarah Fronczak

Members absent: Brad Densmore, Ken Lautzenheiser, Wendy Moore,

Others present: Jasneet Sharma, Nicolas Wheeler, Gary Lovett

Call to Order: Ned Bever called the meeting to order at 1:37 p.m.

Approval of Minutes: *D. Sikorski moved to approve the Minutes of August 17, 2009. J. Kanouse supported. Motion unanimously carried.*

Approval of Agenda: *J. Kanouse moved to approve the agenda. D. Sikorski supported. Motion unanimously carried.*

Public Comment: *None*

Agenda Items:

Reading Township Zoning Updates - Gary Lovett, Reading Township Planning Commission chair updated the County Planning Commission on various proposed amendments to the Reading Township Zoning Ordinance including those necessary to comply with the Michigan Zoning Enabling Act. Motion by D. Sikorski to recommend approval of the proposed amendments S. Fronczak supported. Motion unanimously carried.

PA-116 Applications

- a. Wheatland Township Enrollment – Godfrey - A PA-116 on the applicant’s property was found to be consistent with the County’s Master Plan. D. Sikorski moved to recommend approval. S. Fronczak supported. Motion unanimously carried.**
- b. Litchfield Township Partial Termination – Rice - Motion by D. Sikorski to approve the partial termination of land as this is allowed under the provisions of PA-116, however it is recommended that compliance with Township Zoning and Land Division be verified. Fred Fowler supported. Motion unanimously carried.**
- c. Wright Township Enrollment – White - A PA-116 on the applicant’s property of 118.4 acres more or less was found to be consistent with the County’s Master Plan. F. Fowler moved to recommend approval. D. Sikorski supported. Motion unanimously carried.**
- d. Wright Township Enrollment – White - A PA-116 on the applicant’s property of 39 acres was found to be consistent with the County’s Master Plan. D. Sikorski moved to recommend approval. F. Fowler supported. Motion unanimously carried.**
- e. Wright Township Enrollment – Marry - A PA-116 on the applicant’s property was found to be consistent with the County’s Master Plan. J. Kanouse moved to recommend approval. D. Sikorski supported. Motion unanimously carried.**

Planning Commission 2010 Budget - *The 2010 budget request was presented and each line item was reviewed. The line item for per diem was discussed as not all members seek the per diem, however this can not be assumed for future members who may replace those individuals. Postage was set based on the updating of the County Master Plan and the required mailing that go along with the update. Special Projects may be necessary for assistance in updating the Master Plan. S. Fronczak moved to approve the 2010 budget request (Attachment A). J. Kanouse supported. Motion unanimously carried.*

Memorandum of Understanding - *J. Sharma discussed the Memorandum of Understanding (Attachment B) between the Hillsdale County Planning Commission, Michigan State University Extension Hillsdale County, and MSU-Land Policy Institute. Representatives of all three entities signed the agreement based on the revised dates and cost distribution.*

Survey Report Distribution Update - *J. Sharma discussed the distribution of the "Picture Hillsdale County Survey Report". 30 copies were printed and many will be hand delivered to the various cities, townships and villages by members of the Planning Commission and the balance will be sent by first class mail. A letter explaining the process along with the "Picture Hillsdale County Survey Report Summary" is included with the report.*

Community Visioning Workshop Plan and Tasks - *J. Sharma handed out the "Publicity Plan for Hillsdale Community Visioning Workshops" (Attachment C) indicating where letters were sent as well as a plan for locations to place flyers. Letters were sent out Friday September 18th. Jasneet will ask B. Densmore to announce the workshops at the October 7th meeting of the Hillsdale Chapter of the Michigan Township Association.*

Communications: *None*

Public Comment: *None*

Adjournment: *J. Kanouse moved to adjourn the meeting at 3:02 p.m. C. Page supported. Motion unanimously carried.*

Respectfully submitted,

Julie Kanouse, Secretary

Recorded by: Nicolas Wheeler, Equalization Director, County of Hillsdale