

Hillsdale County Road Commission

**PERMIT & INSPECTION FEE SCHEDULE**

Enacted: January 1, 1985  
 Revised: March 16, 2007

Any of the following permits may require bonds or other guarantees as determined by the Board of County Road Commissioners in addition to the fees listed below. Blanket permits are available as listed below for a period of three years (except as noted below) with automatic re-issuance of the permit each year upon payment of the annual permit fee and filing of current certificate of insurance, and bonds if applicable, per our requirements.

**Utilities**

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
(water, sewer, gas, oil, telephone, TV, etc.)		
Blanket Maintenance & Service Permit	\$50/year	None
Underground Installation Alongside Road	\$30 + \$50/mile *	Cost
Plowing Telephone Cable Under Gravel Road	\$25/crossing	Cost
* Overhead Installation	\$25 + \$25/mile * or crossing	Cost

\* Per mile fees shall be in minimum 1/2 mile increments.

(See below for underground road crossings)

**Driveway**

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
Field Drive	\$ 20 each	None
Residential Drive	\$ 30 each	None
* Commercial Drive	\$100 each	Cost
Private Road Approach	\$100 each	Cost
Concrete paving or resurfacing of drive	\$ 20 each	None
Asphalt paving or resurfacing of drive (see note)	\$100/year	None
Determination of accessibility for property splits	\$ 20 per access	None

Note: Asphalt paving of driveways requires annual blanket permit by contractor only.

**Road, Street, and Roadside**

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
** Open Cut - across gravel road	\$100 minimum	Cost
** Open Cut - across paved road (cost depends on size of open-cut)	\$300 minimum	Cost
Bore Under Road - (3" diam. and under)	\$25/boring	Cost
Bore Under Road - (Over 3" diameter)	\$50/boring	Cost
Tree Removal and/or Trimming	None	None
Right-Of-Way Improvement (ditch, grade, landscape, etc.)	\$10	None
Ditch Enclosure With Tile	\$50	Cost
* Seismographic Testing (destructive type)	\$100 + \$100/mile	Cost
Seismographic Testing (wire crossing only)	\$50 + \$10/crossing	Cost
Dust Control - blanket permit by contractor	\$50/year	None
Railroad Rehabilitation	\$25/crossing	Cost
Field tile repair or installation along road	\$25	Cost
Septic drain field in right of way	\$25	Cost

**Special Uses**

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
Overhead Banners, Decorations, Parades, Etc.	\$10 each	None
Blanket Surveying Permit	\$25/year	None
Surveying Permit (per occurrence)	\$10	None
Plat or Site Condo Review	\$200 + \$10 per lot	Cost

**Transportation**

(Oversize and/or Overweight Vehicles &amp; Loads)

Blanket permits do not qualify for overweight vehicles &amp; loads exceeding 125% of normal axle wts.

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
Single Move - Small building or mobile home ( $\leq 16'$ )	\$25	Cost
Single Move - One round trip within 5 days	\$25	Cost
Single Move - Multiple trips within 5 days	\$50	Cost
Single Move - Large building or special load or cranes	\$100	Cost
Extended or Blanket Moving Permit	\$100 per power unit	Cost
* Blanket Haul Route Permit to State Highway	\$100/mile/year	Cost
* Blanket Hauling Permit During Frost Laws	\$200/season	Cost
<b>Agricultural Commodities During Frost Laws</b>	<b>\$20 per move</b>	Cost
	<b>or \$200 per season</b>	Cost
<b>Public Utilities Moving Permits During Frost Laws</b>	<b>\$100 per power unit</b>	Cost
	<b>or \$500 per season/fleet</b>	Cost

Overwidth escorts: Less than 10' wide = none  
 10' to 14' wide = one preceding  
 Over 14' wide = one preceding and one following.

**Miscellaneous**

All permits not listed above

	<b><u>Permit Fee</u></b>	<b><u>Insp. Fee</u></b>
All permits not listed above	\$20	Cost where applicable

**\* Bonding**

Items marked with an asterisk (\*) require bonding in addition to the permit fee according to the following schedule:

- A. Seismographic testing (destructive type): \$25,000 per paved mile and \$5,000 per gravel mile with 10% of the bond in cash.
- B. Annual special haul route to state highway: \$1,500 per paved mile and \$500 per gravel mile - all cash.
- C. Annual special blanket hauling during frost laws: \$5,000 cash bond or less if only a restricted area is affected.
- D. Moving permits for oil rigs: \$2,000 cash bond must be posted per company to cover damages to roads or roadsides.
- E. Overweight vehicles over 150% of normal load must post cash bond of \$500. Oil rigs shall post bond according to item D only.
- F. Commercial driveways may be required to install curbing and post bond to guarantee construction.

**\*\* County Government Open-Cut**

All county governmental agencies will be charged \$15 minimum for each open-cut with applying agency and/or contractor responsible for road restoration, including paving, and future monitoring and maintenance of open-cut until all settlement has ceased and the road

**Field Inspection**

*Regular Time* - Regular work hours are 7:00 a.m. to 3:30 p.m., Monday thru Friday, except on holidays observed by the road commission. Inspection cost to be billed at the current hourly rate for the employee and equipment involved, plus fringe benefits and overhead.

*Overtime* - Cost to be billed at 1-1/2 times the current hourly rate for the employee involved, plus the regular rate for the equipment involved, plus fringe benefits and overhead.

When salaried employees are involved in inspection, the cost to be billed will be their equivalent hourly rate, and overtime would not apply.

Inspection will be provided only when in the road commission's judgment it is necessary. Inspection charges will be billed on a monthly basis using an itemized statement. The applicant will be liable for any and all permit inspection fees, unless otherwise noted on the permit application.

A 48-hour notice shall be required for field inspection by the road commission prior to starting any work within the right-of-way.

**Office Hours**

Monday thru Friday: 7:30 a.m. to 4:00 p.m. - Phone: 517-437-4458 Fax: 517-437-0048.

Permits will not be processed at any other times.

Permits will not be issued until all insurance and/or bond requirements have been met, the permit fees paid, and the permits have been approved and signed by the proper agents.

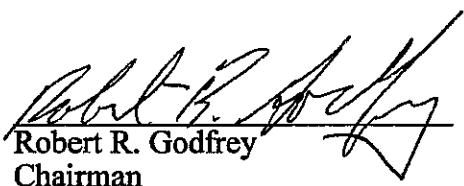
Permit fees are not refundable.

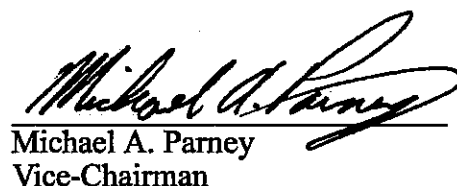
Signs are available for use upon payment of a \$25 deposit fee per sign, which is totally refundable upon return of each sign in good condition.

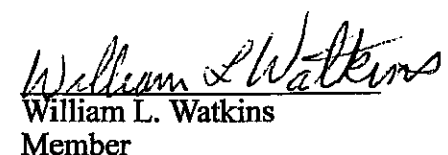
**Adoption**

This permit and inspection fee schedule was adopted in accordance with MCL 224.19b by the Board of County Road Commissioners at their regular meeting on March 15, 2007, and shall be effective March 16, 2007. The permit applicant shall understand that the issuance of a permit by the Board does not relieve the applicant of his responsibility to receive permission from property owners wherever work is to be performed on private property.

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF HILLSDALE

  
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